



Department of Justice and Community Safety
Justice Health

**Opioid Substitution Treatment Program (OSTP)
Pharmacy Dispensing Subsidy Claim Form**

Complete claim form **AFTER** the patient has received the medication for 30 days
Submit claim form to **Email:** jh-fcs@justice.vic.gov.au or **Fax:** 03 9947 1626

Pharmacy Details

ABN: _____
Name: _____
Address: _____
Suburb/Postcode: _____ **Phone:** _____

Patient & Treatment Details

Patient's Name: _____ **Date of Birth:** _____
Referring Prison: _____ **CRN: (if known)** _____

☐ **Methadone/ Suboxone**

Treatment Start Date:	Treatment End Date:	No. of Days:
_____	_____	_____
dd/mm/yyyy	dd/mm/yyyy	

Subsidy Claim Subsidy will be capped at \$5.00 a day - Maximum amount claimable is \$150.00 (ex. GST) for 30 days.

☐ **Long-Acting Injectable Buprenorphine (LAIB)**

Injection No.	Date Administered dd/mm/yyyy	Injection No.	Date Administered dd/mm/yyyy
1.	_____	3.	_____
2.	_____	4.	_____

Subsidy Claim Each injection will be \$20.00 – Maximum amount claimable is \$80.00 (ex. GST) for 30 days.

Declaration

I certify that methadone, suboxone or long-acting injectable buprenorphine has been provided to the patient listed above, between the dates shown.

Pharmacist's Signature: _____ Date: _____

Pharmacist's Name: _____

How to Complete Form:

- One form must be completed per patient
- Complete claim form **AFTER** the patient has received the medication for 30 days
- Methadone/ Suboxone – There is a limit of 30 doses for 30 days
- Long-Acting Injectable Buprenorphine – There is a limit of 4 injections for 30 days

PLEASE NOTE:

- This form is **not a Tax Invoice**. Justice Health will generate a Recipient Created Tax Invoice (RCTI) upon receipt of this claim form.
- In the Pharmacy details section, please provide ABN as per the www.abr.business.gov.au website.
- To claim GST, the ABN must be registered for GST on the www.abr.business.gov.au website.
- If this is your first time submitting a claim or have new owners etc, please complete the Supplier Details Form – EFT Payment for your business details to be registered in the system. The Supplier Details Form can be found on: www.corrections.vic.gov.au by searching for: *Supplier Details Form*
- The Department will only make payments by Electronic Funds Transfer (EFT).

Submit Claim Form to:

Email: jh-fcs@justice.vic.gov.au

or

Fax: 03 9947 1626

Note: Please submit claim form **only once**, either by email or fax (not both). Claim forms submitted multiple times cause duplication, resulting in longer processing times.

For Enquiries:

Email: jh-fcs@justice.vic.gov.au

or

Phone: 03 9947 1601